



BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 9, 2014 at 9:00 am

Delta Hotel, Winnipeg MB

Attendance:

H. Azzam	P. Baker	J. Cox	S. Gauthier
L. Manning	G. McLennan	M. Montanti	M. Perchotte
J. Slater	J. Stinson	B. Wright	P. Van Caesele

Regrets:

S. Neel			
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Staff:

C. Conway	D. Labelle	T. Mangano	G. Whitehill
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APPROVAL

1) Call to Order

The Chair called the meeting to order at 9:07 a.m.

2) Approval of Agenda

The document "Risk Assessment & Management of Pathology Errors" was added under Quality & Patient Safety Committee as a new agenda item. The agenda was approved as amended.

MOVED: H. Azzam

SECONDED: J. Cox

CARRIED.

3) Approval of Board Minutes and Conflict of Interest

No conflicts were declared.

Correction to December 2013 Minutes: Error: Under the item Board Dashboard for Performance Monitoring it was mentioned that Rob Schaeffer would be invited to speak about Dashboards for Performance Monitoring. Correction: Rob Schaeffer would be invited to the Board to discuss his work in the area of laboratory services. These two items are not related.

MOVED: H. Azzam

SECONDED: L. Manning

CARRIED.

4) Strategic Discussion (Leadership)

Top 5 Strategic Priorities (Board Statements)

A discussion ensued to further explore the wording pertaining to the Board's Top 5 Strategic Priorities identified at the November Board strategic planning session. Board members assigned to develop the draft wording presented their proposed wording:

1. *Draft Wording: Quality of Care and Patient Safety - The Board will continue to strengthen its role in providing strategic direction to and appropriate oversight of DSM performance in provision of patient focused quality care and in ensuring patient safety; and will consider these critical factors in all Board decisions.*
2. *Draft Wording: DSM Board prioritizes the development of a national-class [Board] accountability system, which shall include an informative dashboard of safety, quality and fiduciary metrics.*
3. *Draft Wording: Provincial Leadership in Radiology and Diagnostic Imaging – The Board recognizes that DSM is uniquely positioned to provide provincial leadership in Radiology and Diagnostic Imaging and will provide appropriate oversight and strategic direction to ensure consistency and integration across the province.*
4. *Draft Wording: Diagnostic Services Manitoba (DSM) commits to an engagement strategy that will include patients, the public, our staff, labour representatives and other key stakeholders. DSM supports an approach that recognizes the importance of patients, providers, partners and the public being involved in the planning, delivery and evaluation of those services that are offered by DSM.*
5. *Draft Wording: Sustainability – The Board will advocate for appropriate funding and ensure that DSM balances the provincial need for diagnostic services within the overall resources available to ensure a sustainable service going forward.*

The draft wording was approved by the Board.

MOVED: L. Manning

SECONDED: J. Stinson

CARRIED.

Top 3 Board Issues for Minister of Health

In February 2014, the Minister will meet with DSM Board Chair M. Perchotte and J. Slater CEO to discuss the Board's top three issues.

Led by Dr. Wright and J. Slater, these items will also be discussed with RHA CEOs at their next leadership meeting scheduled for January 21, 2014. Dr. Wright and J. Slater will provide an update to the Board at its February meeting on the nature of the discussions.

Items for discussion with the Minister of Health in February will focus on the following:

- Capacity to support performance delivery & Information to support performance management
 - Leadership
 - Management
 - Project Resources
 - Financial System
 - Service Volumes
 - Utilization
- Provincial Radiology and Diagnostic Imaging Services
- Provincial Strategy for Appropriate and Effective Use of Diagnostic Services

Additional Items:

Nothing added.

5) Standing Reports (Oversight)

Board Chair Report

M. Perchotte advised that a National Health Leadership Conference will take place June 2-3, 2014 in Banff, Alberta. The conference is deemed to be beneficial to board members. The Board is supportive of sending the CEO and two board members. M. Perchotte asked interested Board members to email Board Secretary D. Labelle prior to February Board meeting. Attendance will be discussed at the February Board Meeting.

CEO Report

The draft Risk Assessment & Management of Pathology Errors policy distributed in December requires review and approval by the Board. The item is to appear in the February agenda as an approval item.

Quality and Patient Safety Committee Report

The Chair position is now vacant due to Dr. Dhaliwal's departure from the Board. The Committee is to send suggestions for a new Chair to M. Perchotte. A replacement for the Committee Chair will be discussed at the February 9, 2014 Quality and Patient Safety Committee meeting.

Finance Committee Report

The Committee has not met since last meeting, no formal report. G. Whitehill indicated that the organization is projected to enter into a deficit as year-end (March 31st) however, organizational cost-saving measures are being implemented to significantly reduce this deficit.

6) Governance (Foundational Factors)

Governance Committee Report

The DSM Workforce Planning Strategy Board Goals and Expectations previously distributed were accepted. Members are encouraged to bring forth any questions at a later meeting.

7) Board Q & A Session

The Board will send a letter to the Minister of Health recommending that Dr. Sri Navaratnam, CancerCare Manitoba's new President and CEO, replace Dr. Dhaliwal as the CancerCare Board representative. Dr. Brock Wright, Vice Chair of the Board and Chair of the Governance Committee will formally speak to Dr. Navaratnam to inquire about her interest first.

8) In-Camera Session – The Board entered the session at 11:17 a.m.

9) Adjournment

Next Meetings:

Friday, February 14, 2014 at 9:00 a.m.