



BOARD OF DIRECTORS MEETING MINUTES

Friday, June 13, 2014 at 9:00 a.m.
DSM Boardroom 1905, Winnipeg, MB

Attendance:

J. Cox	S. Gauthier	L. Manning	G. McLennan
S. Neel	J. Slater	J. Stinson	B. Wright
P. Van Caesele			

Regrets:

H. Azzam	P. Baker	M. Montanti	M. Perchotte
H. Unrau			

Staff:

C. Conway	P. Brennan	A. Kabani	D. Labelle
T. Mangano	P. Penner	G. Whitehill	

APPROVAL

1) Call to Order

The Vice-Chair of the Board presided over the meeting.

2) Approval of Agenda

3) Approval of Board Minutes and Conflict of Interest

Minutes approved as distributed. No conflicts were declared.

MOVED: J. Stinson
SECONDED: L. Manning

CARRIED.

The Vice-Chair paused to recognize the contributions of outgoing Board Member Ms. Shelley Neel, Manitoba Government and General Employees' Union Staff Representative. Ms. Neel played a valuable role on the Board as her perspective and insight have been instrumental in ensuring that the decisions of the Board best reflect the needs of staff. Her role on the Quality & Patient Safety Committee contributed to the establishment of policies that reinforce DSM's commitment to patient safety. The Board wished Ms. Neel all the best on her retirement. A replacement for Ms. Neel's position on the Board is forthcoming.

4) Strategic Discussion: Performance Monitoring

The Board will pursue developing high level Key Performance Indicators (KPIs) for their five strategic priorities. Board Committees will be responsible for coordinating the KPIs and will provide the Board-at-Large a summary of the data collected.

Board members attended a Governance Webinar focusing on integrating quality & patient safety in board planning. It was discussed that DSM Board indicators be congruent with indicators established by other RHA Boards in order to facilitate easy benchmarking.

A continued focus on measuring Turn-Around-Times (TAT) continues to be of importance to Manitoba Health. Establishing provincial standards and benchmarking for TAT remain a priority for Manitoba Health. Measurements must clearly demonstrate the impact on patients.

A discussion on how best to visually demonstrate progress occurred and the idea of a using a thermometer image emerged for further discussion. The incorporation of “Trending” may also be helpful to ensure the board is aware of where best to focus efforts.

5) Standing Reports (Oversight)

Board Chair Report

No Chair Report.

CEO Report

The Conference Board of Canada held a health summit in Edmonton which the CEO attended and reported on briefly to the Board.

The National Leadership Council was held in Banff. The CEO and two Board members attended on behalf of DSM.

The Annual Health Plan 2015-16 was submitted on June 2 as required. The revised 5-year Strategic Plan for Provincial Diagnostics 2011-16 will be shared with the Board over the next weeks and months leading up to final discussion and subsequent approval after the November annual strategic session.

Annual Report 2013-14 is underway and a draft will be presented to the Board in mid-August. Final approval of the Annual Report will occur at the September Board meeting in order to meet the September 30th submission deadline.

DSM is working with its clinical partners (“Coalition of Change”) to develop a proposal for a “Clinical Patient Management and Referral System”.

GAPP-NGS – DSM is co-leading a submission (“Expression of Interest”) to Genome Canada of Next Generation Genetic Sequencing (NGS) that will provide an opportunity to translate research NGS into the clinical laboratory.

GAPP-3-D Telomere – DSM is co-leading a submission (“Expression of Interest”) to Genome Canada for 3-D Telomere funding to translate research work into an accredited clinical laboratory. We are working with the developer in Manitoba, focusing in on Hodgkin’s Lymphoma with the intent of identifying those patients with a genetic predisposition for relapse.

Genome Canada funding is based on matching funds from other partners (i.e. 1/3 from Genome Canada, 1/3 government & 1/3 from private sector) with an expectation that these “ventures” will lead to commercialization and marketability.

Quality and Patient Safety Committee Report (QPSC)

No Report.

Finance Committee Report

DSM ended the fiscal year with a balanced budget through diligence on cost reductions and offsetting one time funding. The Acting-Chair congratulated DSM Management on their diligence and efforts.

Motion to approve the 2013/14 DSM Audited Financial Statements.

MOVED: G. McLennan

SECONDED: S. Gauthier

CARRIED.

6) Governance (Foundational Factors)

Governance Committee Report

A formal board orientation process has been established by the Governance Committee. The orientation process includes in person meetings with DSM staff and the Board Chair, the review of a board orientation video and participation in the Crown Corporations Board Orientation program within their first year. A lab tour will be provided for non-lab background board members. New Board

member announcements will be posted in the Manitoba Movers section of the Free Press, which is free of charge.

7) Board Q & A Session

8) In-Camera Session

9) Adjournment

Next Meetings: September 12, 2014 at 9:00 a.m. at Delta Hotel