



BOARD OF DIRECTORS MEETING MINUTES

Thursday, October 10, 2013 at 9:30 a.m.
Delta Hotel, Winnipeg MB

Attendance:

H. Azzam	P. Baker	J. Cox	D. Dhaliwal
S. Gauthier	M. Montanti	S. Neel	M. Perchotte
J. Slater	B. Wright	P. Van Caesele	

Guests:

Minister of Health –Honourable Theresa Oswald	Clair Cerilli
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Regrets:

G. McLennan	L. Manning		
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Staff:

C. Conway	D. Humphrey	A. Kabani	T. Mangano
P. Penner	G. Whitehill		

APPROVAL

1) Call to Order

The Chair called the meeting to order at 9:30 a.m.

2) Approval of Agenda

The agenda was distributed and approved.

MOVED: H. Azzam
SECONDED: Dr. Pat Baker

CARRIED.

3) Approval of Board Minutes and Conflict of Interest

No conflicts were declared. Approval of September 16, 2013 Minutes.

MOVED: M. Montanti
SECONDED: S. Neel

CARRIED.

4) Strategic Discussion (Leadership)

Items Deferred to December Board Meeting

- Workforce Planning
- Board Dashboard for Performance Monitoring

5) Standing Reports (Oversight)

Quality and Patient Safety Committee

The Committee met week of October 1, 2013, however did not achieve quorum. Discussion on pathology risk management and communication with key stakeholders occurred. The Committee will bring forth its policy for next meeting.

Finance Committee

The financial system project was launched first week in October 2013. Funding for the project will support an assessment and system requirements. Information will be gathered prior to December 31st, 2013 and a more formal report will be presented at the end of March 2014. Next formal Committee report to Board of Directors due in December 2014.

6) CEO Report

DSM Public AGM Overview (in conjunction with RHA AGM):

- Southern Heath/Santé Sud – Held on October 2, 2013. A round table session occurred focused on specific DSM related questions. Round table participants commented positively on the culture change at DSM over the past number of years. P. Penner, Chief Operating Officer, advised that DSM is working on three initiatives based on feedback, such as extending site hours.
- Prairie Mountain Health – J. Slater will be at the Brandon AGM on Oct 16, P. Penner will be at the Dauphin AGM on October 30.
- DSM Leadership Forum –Held in Brandon on October 8th, 2013 to coincide with Laboratory Congress. DSM also launched its first official Charge Technologist meeting during this time.
- Save the Date – January 17, 2014 – DSM Second Pathology Conference.

P. Brennan, Chief Administration Officer has tendered her resignation effective January 31st, 2014.

7) Chair Report

The appointment of a new DSM Board Member is expected to be announced in the next short while.

Attended the Southern Health/Santé Sud AGM and supported the recommendation to extend Laboratory and Diagnostic Imaging hours to match extended hours of local area clinics.

Provided a review of the October 8th Board Education Session.

8) Governance (Foundational Factors)

Annual Members Meeting with Minister of Health, Honourable Theresa Oswald:

J. Slater presented highlights of DSM's Annual Report to Minister. Highlights included all DSM pathology sites are CAP Accredited and meet MANQAP standards and that DSM is setting the stage on the national front in terms of pathology quality assurance.

Dr. B. Wright indicated that the Provincial Medical Leadership Council will bring forward recommendations on how best to provide Diagnostic Imaging services in Manitoba.

Minister Oswald commended DSM on its achievements including fiscal management, and indicated that the organization seems to be aligning itself with Manitoba Health Priorities. She stressed the importance of community engagement and ensuring that the Cancer Patient Journey remains a priority for DSM.

Governance Committee Report

A draft Board Governance Manual (V2) will be circulated to Board for review.

9) In-Camera Session – No session.

10) Adjournment

M. Perchotte ***moved*** to adjourn the meeting.

Next Meetings:

- Tuesday, November 26th, 2013 (Strategic Planning Session)
- December 12th, 2013
- January 10, 2014 Meeting – Moved to January 9th, 2014