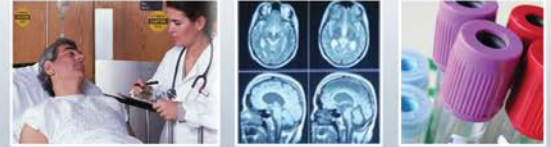




Clinical Practice Change Alert



Revised Specimen Acceptance Policy

Date Effective: Immediately

Background Information:

- DSM Quality has made significant changes to the Specimen Acceptance Policy in order to improve processing/reporting of irreplaceable or time sensitive samples
- Staff are strongly encouraged to read the policy in full as the information below is intended to provide only a summary of the full content.

Main Policy Changes:

- When specimen acceptance requirements are not met but specimen itself is not being rejected, staff are no longer required to contact the Medical Director, discipline team, or on-call manager; rather, staff will initiate action to meet acceptance requirements by:
 - Contacting the collection site to obtain necessary information while ensuring the stability of the specimen until information is provided; then process and release results when requirements are met; and
 - Working with collection site to complete F10-50-03A & B (Pathology), *Specimen Error Report and Waiver*.
 - Note that for potentially irreplaceable or time sensitive specimens, testing may be performed but results held pending resolution of ID/req issues.
- When specimen is being rejected due to quality issues, staff are also not required to contact the Medical Director, discipline team, or manager; rather, they are to:
 - Notify collection site by telephone for potentially irreplaceable or time sensitive samples and complete F10-50-03A; or
 - Update the requisition and LIS (if applicable) and send report with rationale for rejection to referring site.
- Staff are no longer required to send a Specimen Error Report to Quality.

More information:

- Intranet: <http://home.dsmanitoba.ca/policy/10-governance/files/10-50-03.pdf>
- Intelex: <https://clients.intelex.com/DSManitobav5/dcDocumentRetrieveExt.asp?sAuth=49d180ecf56132819571bf39d9b7b342522a2ac6d23c1418d3338251bfe469c8&DocumentID=67>

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