



BOARD OF DIRECTORS MEETING MINUTES

Friday, January 9, 2015 at 9:00 a.m.
RBC Convention Centre, Winnipeg, MB

Attendance:

H. Azzam	P. Baker	J. Cox	G. McLennan
L. Manning	M. Montanti	J. Slater	P. Van Caesele
B. Wright			

Teleconference:

S. Gauthier	M. Perchotte		
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Regrets:

H. Unruh	T. Mangano		
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Staff:

P. Brennan	C. Conway	A. Kabani	D. Labelle
P. Penner			

APPROVAL

1) Call to Order

2) Approval of Agenda

No motion.

3) Approval of Board Minutes and Conflict of Interest

Minutes of the December 12, 2014 meeting were approved. No conflicts were declared. No motion.

4) Strategic Discussion (Leadership):

Brian Sinclair Inquest Report

DSM has reviewed the Brian Sinclair Report specifically related to diagnostic services. References to “diagnostic” within the report were not directly related to Mr. Sinclair’s care, and may more generally related to Diagnostic Imaging (DI) services which are provided by the WRHA within Winnipeg. Recommendation 34 relates specifically to “POCT” referring to laboratory and imaging access in Emerg. DSM will participate as a member of the Provincial Task Force which will review and provide an initial assessment on all 63 recommendations and allow DSM to participate where appropriate.

5) Standing Reports (Oversight)

Board Chair Report

The CEO performance review process will conclude on January 30, 2015. Results will be discussed in Spring 2015. All Board members and direct reports are encouraged to submit their reviews to M. Perchotte.

CEO Report

The CEO advised the Board that the organization is currently working on its 2016-2021 strategic plan, as required by Manitoba Health.

Proposed board discussion items: new and emerging technologies (e.g. provincial genomics strategy); Information Communications Technology (ICT: eg. patient tracking, results reporting, Point of Care Testing and use of data); capital replacement including contingency plans for use of space and equipment; factors impacting on service delivery, accreditation; and Quality and Patient Safety.

It was suggested that accreditation and strategic priorities updates be included in the CEO report on a go forward basis.

Quality and Patient Safety Committee Report (QPSC)

The Committee reviewed the Brian Sinclair Report. The committee asked P. Chackowsky to look at non conformances by discipline. Hand hygiene, including lab specific hand hygiene, metrics to be explored.

Move to accept the Quality & Patient Safety report as distributed.

MOVED: M. Montanti

SECONDED: L. Manning

CARRIED.

Quality and Public Relations Update: DSM Learning Summaries will be posted on the Manitoba Health website. DSM's new quality video was previewed by the Board. A marketing/communications plan has been developed to ensure that key stakeholders have an opportunity to review and provide comments. The video will also be provided to partner organizations. The video will be hosted online at www.dsmanitoba.ca.

6) Governance (Foundational Factors)

Governance Committee Report

The Annual Board Evaluation Form is now due. All Board members are asked to return the form to D. Labelle.

Finance Committee Report

The Finance report was accepted. A 2015/2016 budget presentation will occur in February.

7) Board Q & A Session

February Strategic Discussion: Budget 2015/2016

8) In-Camera Session

No actions recorded

9) Adjournment

Next Meeting: February 13, 2015 at 9:00 a.m. – at RBC Convention Centre