



BOARD OF DIRECTORS MEETING MINUTES

Friday, May 8, 2015 at 9:00 a.m.
RBC Convention Centre, Winnipeg, MB

Attendance:

H. Azzam	J. Cox	S. Gauthier	L. Manning
G. McLennan	M. Montanti	M. Perchotte	H. Unruh
P. Van Caesele			

Regrets:

P. Baker	B. Wright		
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Staff:

P. Brennan	C. Conway	D. Labelle	J. Slater
P. Penner	G. Whitehill		

APPROVAL

1) Call to Order

2) Approval of Agenda

The agenda was approved as distributed. No conflicts were declared.

MOVED: H. Azzam

SECONDED: L. Manning

CARRIED.

3) Approval of Board Minutes and Conflict of Interest

Minutes of the April 10, 2015 meeting were approved as distributed. No conflicts were declared.

MOVED: P. Van Caesele

SECONDED: H. Unruh

CARRIED.

4) Strategic Discussion (Leadership):

2016/17 Annual Health Plan – Due June 1, 2015

The narrative section of the Annual Health Plan (AHP) to the Minister of Health was distributed to the Board for their feedback and comments. All comments will be incorporated and distributed electronically for final approval, prior to the June Board Meeting. The approval of the AHP will be recorded in the June Board Meeting Minutes.

This is a confidential report to the Minister and is not to be posted publicly.

2016-2021 DSM Strategic Plan – Due June 1, 2015

The 2016-2021 DSM Strategic Plan will be distributed to Board Members for their review and approval prior to June 1st. The content of the Strategic Plan is a continuation of Strategic Plan 2011-2016 and is reflective of conversations held to date at Board meetings. The final approval of the

Strategic Plan will be recorded in the June minutes. The 2016-2021 Strategic Plan will be posted on our external website thirty days following the submission of the Strategic Plan to Manitoba Health.

5) Standing Reports (Oversight)

Board Chair Report

The Regional Health Authorities of Manitoba Board Education Session is on May 25, 2015. Board Members are encouraged to attend. On May 14, 2015 the Board Chairs and CEOs of the RHAs will meet with the Minister & Deputy Minister of Health. An update will be given in June.

CEO Report

DSM's Research Strategy is moving forward. At the recommendation of the Board, DSM is looking to reinvest any income generated from the Strategy into operational costs. Our key partners are supportive of the initiative and are looking forward to participating in future research opportunities. A DSM Research Office has been established to help facilitate research proposals. DSM is working with its auditors to ensure that non-profit legislation is upheld and no conflicts arise from generating revenue.

The Provincial Biobanking proposal (collated by J. Slater and Dr. P. Nickerson) was released from the U of M Taskforce assigned to biobanking and will be presented to the Deputy Minister shortly.

The Board was updated on 3Dimensional Telomere Technology (3DTT) previously presented June 2014. The submission to Genome Canada has been finalized for submission by end of June with expected next steps through September 2015 so that this could become a Genome Canada funded "project". Initial vendor funding will support staff training and transition of testing from research lab to a transitional/laboratory test development laboratory. The goal is to validate and demonstrate that this test can be approved and put into clinical use for predictive testing for those Hodgkin's lymphoma patients who will not respond to conventional chemotherapy. This has a potential to be commercialized and generate a significant revenue stream for DSM. DSM will engage with the vendor and legal counsel to develop contracts and mitigate potential risks to the organization.

Quality and Patient Safety Committee Report (QPSC)

The Committee met in April. A discussion on Learning Summaries was held to determine when (frequency) and in what format they should be distributed to the Board as an information item. Currently, Learning Summaries are produced using a prescriptive template developed by Manitoba Health. Learning Summaries are posted anonymously on Manitoba Health's website. This will be further discussed at the June meeting.

Workplace health and safety was discussed at the Committee and was felt not to fit within the Committee's terms of reference. The Chair asked that management present an overview of DSM's workplace health and safety programs so that the Board could further discuss reporting expectations.

Action: P. Brennan

6) Governance (Foundational Factors)

Governance Committee Report

Several amendments were made to the Governance Committee Terms of Reference (TOR). The TOR will be sent to the Board once finalized. A reminder to all Board Members who have not yet submitted their Annual Board Assessments, please submit hard copies to D. Labelle at your earliest convenience.

Key Performance Indicators for the Governance Committee were discussed and will be brought forward to the June Board meeting for discussion.

Board appointments/reappointments are still pending from the Minister of Health's Office. The CEO Performance Review process is now complete. The annual review of the Governance Manual is nearly complete, however, the Committee is awaiting specific information from Government before it can be finalized.

Finance Committee Report

The Committee has not met since last board meeting. The Committee's Year-end report is still a work in progress.

7) Board Q & A Session

Prairie Mountain Health (PMH) & DSM have worked together over the past few months to fill vacancies in management. A new Lab Director for the region & DI Director have now been hired. The DI Director is a joint position between DSM and PMH.

WRHA DI has hired their new program director who will join the provincial planning committees with respect to digital mammography and the cancer patient journey.

There is a new hospital being built in Notre-Dame-de -Lourdes. The Premier will be making an announcement at a ground breaking ceremony.

June Strategic Discussion: Physician engagement and appropriate ordering. An update on the Provincial Genomic Strategy will be included in the next CEO report. Reminder, the 2016/2017 Annual Health Plan and 2016-2021 Strategic Plan will require final approval at the June Board Meeting.

September Strategic Discussion: To be determined

Meeting moved to in-camera session

8) In-Camera Session

9) Adjournment

Next Meeting: June 12, 2015 at 9:00 a.m. – at RBC Convention Centre