



**BOARD OF DIRECTORS MEETING MINUTES**

Friday, June 12, 2015 at 9:00 a.m.  
RBC Convention Centre, Winnipeg, MB

**Attendance:**

P. Baker	S. Gauthier	L. Manning	G. McLennan
M. Montanti	M. Perchotte	H. Unruh	P. Van Caeseele
R. Van Denakker	B. Wright		

**Regrets:**

H. Azzam	J. Cox		
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**Staff:**

P. Brennan	C. Conway	D. Labelle	T. Mangano
P. Penner	J. Slater	G. Whitehill	

**APPROVAL**

**1) Call to Order**

The Board welcomed its newest Board member Ron Van Denakker, CEO Interlake-Eastern Regional Health Authority. Mr. Van Denakker will not have voting rights until his letter of appointment by the Minister of Health is officially received.

**2) Approval of Agenda**

The agenda was approved as distributed. No conflicts were declared.

**MOVED:** M. Montanti  
**SECONDED:** L. Manning

***CARRIED.***

**3) Approval of Board Minutes and Conflict of Interest**

Minutes of the May 8, 2015 meeting were approved as distributed. No conflicts were declared.

**MOVED:** G. McLennan  
**SECONDED:** L. Manning

***CARRIED.***

**4) Strategic Discussion (Leadership):**

Physician Engagement and Appropriateness Strategy

DSM and the Centre for Health Innovation (CHI) have been working together to advance physician engagement particularly focusing on appropriate use of diagnostic testing.

A Think Tank session with physicians was held in January 2015 to explore effective ways of engaging with physicians in Manitoba. The event brought participants from the frontlines of primary care as well as from policy and administration. A report was developed outlining strategies and recommendations for building and implementing an effective engagement model in Manitoba. The report is housed on the Centre for Health Innovation's website, but DSM has created links to it from our homepage and the Reports and Publications page .

### *Choosing Wisely Manitoba*

DSM, in partnership with CHI, have been working to advance Choosing Wisely Manitoba. Gauging general awareness of the initiative among family physicians is important. Therefore the initiative has partnered with the Manitoba College of Family Physicians (MCFP) to measure physicians general level of awareness. A survey was created and is currently being administered by MCFP. Following the survey, first wave of communications explaining the mandate of the CWM will be launched to family physicians. The first priority focus area (Vitamin D Testing) for CWM will be launched in the fall.

The second priority area to be worked on pertains to preoperative diagnostic testing. This priority is being funded by MPAN as a grant to assist with manual chart audits. Areas of focus within preoperative diagnostic testing include ophthalmology surgery and orthopedics.

## **5) Standing Reports (Oversight)**

R. Van Denakker will provide a short career biography presentation to the Board at the September Board meeting.

### Board Chair Report

To approve the Annual Health Plan as submitted.

**MOVED:** G. McLennan

**SECONDED:** M. Montanti

**CARRIED.**

To approve the 5-year DSM Strategic Plan as submitted.

**MOVED:** G. McLennan

**SECONDED:** S. Gauthier

**CARRIED.**

On May 14, 2015 the Council of Chairs met with the Minister and Deputy Minister of Health to discuss the 15/16 RHA budgets, and planning a meeting of Board Chairs and CEOs with the Manitoba Association of Municipalities and the Minister for fall of 2015, succession planning within health organizations and an update on Ontario's approach to physician assisted dying.

The Chair attended a RHAM telehealth board education session on risk assessment. It was suggested this topic be incorporated into the annual board strategic planning session in November.

**Action: Invite Crown Council Corp to present at November session. (D. Labelle)**

M. Perchotte advised the Board that she had spoken to the Deputy Minister to advise her that she would not be seeking a re-appointment.

#### CEO Report

A framework proposal for the provincial genomics strategy was submitted to Manitoba Health in April. A provincial genomics testing advisory committee has also been created to further examine the mandate of the provincial genomics strategy.

The current contract for coagulation analysers (52) across the province will expire June 30, 2015; while quite appropriately a provincial review is underway for future coagulation equipment requirements; this will take time and the Hematology Discipline Team is recommending extending the current contract for 2 years (June 30, 2017).

To approve analyzer contract extension as presented.

**MOVED:** H. Unruh

**SECONDED:** L. Manning

**CARRIED.**

P. Brennan provided a presentation on DSM's Workplace Health and Safety program.

**Action: (annual) update to the board starting May 2016 (P. Brenna).**

#### Quality and Patient Safety Committee Report (QPSC)

The Committee's Terms of Reference have been reviewed and ratified. The process to review Learning Summaries is currently in development. A draft Patient Safety Plan has been developed and currently in draft format. Presentations have been requested from DSM Disciplines to share their internal quality/patient safety programs.

The QPSC Terms of Reference will be amended to indicate that the Chair of the committee is to be chosen by the Board.

**Action: Terms of Reference will be brought forward to the Board for their review in September (P. Brennan)**

### **6) Governance (Foundational Factors)**

#### Governance Committee Report

Status on outstanding appointments and reappointments from the Minister of Health's Office remains nil. The Governance Committee Terms of Reference are being amended from five members to three members. P. Brennan has collated the Board self-evaluation results, a detailed breakdown will be further reviewed and recommendations will be brought forth at a later date.

As the Board will not meet over summer, the Executive Committee can be called upon to review and approved urgent issues, which would be brought to the next full Board meeting for

ratification. While nothing is anticipated, should an issue arise phone and email will be used to capture comments and votes. The Executive Committee operates on an as needed basis.

#### Finance Committee Report

The Committee met with the Auditor last week and is recommending the contract with Ernst & Young be extended into 2016/2017. The proposed global funding model for DSM was not approved for this fiscal year by Manitoba Health. On a go forward basis audited statements provided to the Board will be presented in a consolidated manner.

Motion to approve the consolidated year-end financials for 2014/2015.

**MOVED:** G. McLennan  
**SECONDED:** M. Montanti **CARRIED.**

Motion to approve the 2014/15 DSM Audited Financial Statements as presented.

**MOVED:** G. McLennan  
**SECONDED:** M. Montanti **CARRIED.**

Motion to extend Ernst & Young as the DSM Auditors for the 2015-2016 fiscal year.

**MOVED:** G. McLennan  
**SECONDED:** M. Montanti **CARRIED.**

#### **7) Board Q & A Session**

September Strategic Discussion: To be determined

Meeting moved to in-camera session

#### **8) In-Camera Session**

#### **9) Adjournment**

***Next Meeting: September 11, 2015 at 9:00 a.m. – at RBC Convention Centre***