



**BOARD OF DIRECTORS MEETING MINUTES**

Friday, October 9, 2015 at 9:00 a.m.  
Winnipeg Convention Centre, Winnipeg, MB

**Attendance:**

P. Baker	J. Cox	S. Gauthier	L. Manning
G. McLennan	M. Montanti	M. Perchotte	H. Unruh
P. Van Caesele	B. Wright		

**Guests**

Minister Sharon Blady	Lise Fenton		
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**Regrets:**

H. Azzam	R. Van Denakker		
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**Staff:**

A. Kabani	C. Conway	D. Labelle	T. Mangano
P. Penner	P. Brennan		

**APPROVAL**

**1) Call to Order**

**2) Approval of Agenda**

MOVED: L. Manning  
SECONDED: M. Montanti

***CARRIED.***

**3) Approval of Board Minutes and Conflict of Interest**

Minutes of the September 11, 2015 meeting were approved. No conflicts were declared.

MOVED: P. Van Caesele  
SECONDED: L. Manning

***CARRIED.***

**4) Strategic Discussion: Annual Members Meeting with Minister of Health**

The Board of Directors held its Annual Members Meeting with the Honourable Sharon Blady, Minister of Health. DSM highlighted its annual achievements, as presented in the 2014-2015 Annual Report to the Minister (ARM). The ARM is available online at [dsmanitoba.ca](http://dsmanitoba.ca). Notable achievements discussed included reducing diagnostic wait times for patients as part of the In Sixty Initiative, partnering in the Choosing Wisely initiative and leading a Think Tank session to bolster physician engagement in health care performance and sustainability planning. Minister Blady expressed her appreciation for the exceptional quality and patient-centred work by DSM staff. Minister Blady also acknowledged this was

the last board meeting for outgoing Board Chair Marie Perchotte. The Minister thanked Marie for her years of public service.

## 5) Standing Reports (Oversight)

### Board Chair Report

The agenda for the Board's Annual Strategic Session in November was drafted by M. Perchotte, Dr. Wright & J. Slater. The November session will open as per usual to address regular board matters. Although M. Perchotte's term has ended she has agreed to attend to provide continuity in planning as a new Board Chair is expected to be announced prior to November session. In the event the new Board Chair is not appointed, Dr. Wright will assume interim Chair duties.

### CEO Report

The CEO indicated that KPIs were recently developed for its Transfusion Medicine (TM) priority. The establishment of the KPIs developed has resulted in efficiency savings within the discipline. J. Slater advised that TM recently won an award at the Health Innovation Conference. TM has a new website 'Best Blood Manitoba' that acts as a portal for patients and professionals to access information. J. Slater and A. Kabani recently delivered a presentation to Pediatric Grand Rounds on the Choosing Wisely Manitoba Initiative. Dr. Bohm and J. Slater also participated in a national Choosing Wisely Canada webinar to share Manitoba's model and priorities.

P. Penner advised the Board that DSM recently purchased a used CT Scanner from GE that had been rarely used in British Columbia. The discounted price allowed DSM to save nearly \$1M. The savings were reinvested in the Provincial Imaging (Equipment) Committee (PIAC) account to be used for other equipment needs. The CT Scanner will be placed in Dauphin.

### Quality and Patient Safety Committee Report (QPSC)

The Committee met to discuss the Terms of Reference and will distribute a draft for review. The Patient Safety Plan outlines the Board's intent and expectations for oversight of the organization's Quality and Patient Safety operations' plan. The Committee's Quarterly Report was distributed to the Board for their review and approval.

To approve the QPSC Quarterly Report as distributed.

MOVED: B. Wright

SECONDED: P. Van Caesele

**CARRIED.**

### Finance Committee Report

No report at this time. It has been brought to DSM's attention that several RHAs will be issuing a joint letter to the Minister of Health advising they are planning for deficit budgets

in the 2016/2017 fiscal year to address volume and other funding pressures as there are no other viable options to implement without impacting patient care. It was agreed that M. Perchotte will sign the letter on behalf of DSM.

To approve M. Perchotte to sign the letter on behalf of the DSM Board of Directors in support of the joint letter to the Minister advising her that DSM, along with other RHAs, will be planning for deficit budgets in the 2016/2017 fiscal year.

MOVED: G. McLennan

SECONDED: M. Montanti

**CARRIED.**

## **6) Governance (Foundational Factors)**

### Governance Committee Report

No report at this time.

## **7) Board Q & A Session**

The Board thanked DSM for their presentation on TM's newly established KPIs. J. Slater will be presenting findings to the Deputy Minister of Health at their next meeting.

A question arose whether a diagnostic imaging representative, such as a radiologist, should be added to the Board complement. Further discussion is needed on this topic.

J. Slater has accepted a board appointment to Food Matters Manitoba.

The Board thanked P. Penner, outgoing Chief Operating Officer, for his work and contribution to DSM as he moves on to new endeavors at CancerCare Manitoba. P. Penner thanked the Board for the exceptional experience at DSM.

## **8) In-Camera Session**

M. Montanti moved to come out of camera.

To approve increase the CEO compensation to \$185,000 plus 1% plus 1% as well as one additional week of vacation effective April 1, 2015.

MOVED: H. Unruh

SECONDED: L. Manning

**CARRIED.**

## **9) Adjournment**

***Next Meetings: November 13, 2015 – at Winnipeg Convention Centre- note time change 9:00 a.m. to 3:00 p.m.***