



BOARD OF DIRECTORS MEETING MINUTES

Friday, April 8, 2016 at 9:00 a.m.
Winnipeg Convention Centre, Winnipeg, MB

Attendance:

H. Azzam	S. Gauthier	M. Montanti	H. Unruh
R. Van Denakker	A. Wilgosh		

Regrets:

P. Baker	J. Cox	L. Manning	G. McLennan
P. Van Caeseele	B. Wright		

Staff:

P. Brennan	C. Conway	D. Humphrey	A. Kabani
P. Kresta	T. Mangano	J. Slater	G. Whitehill

APPROVAL

1) Call to Order

2) Approval of Agenda

No additions.

3) Approval of Board Minutes and Conflict of Interest

Minutes of the March 11, 2016 meeting were approved. No conflicts were declared.

MOVED: M. Montanti

SECONDED: R. Van Denakker

CARRIED.

4) Strategic Discussions: Provincial Election: Government Relations 2016

Maintaining a positive working relationship with Manitoba's government is a priority for the DSM Board of Directors. DSM's Board looks forward to working with the elected government following April 19th. A briefing package is currently in development to present to the appointed Minister of Health. The briefing package will highlight strategic priorities and areas for consideration.

5) Standing Reports (Oversight)

Board Chair Report

The Deputy Minister of Health advised that MGEU will bring forth nominations for their vacant position on the DSM Board before the end of May.

CEO Report

The CEO Report was accepted as presented. J. Slater attended the first inaugural Choosing Wisely Canada National Conference held on March 30, 2016 and presented the Choosing Wisely Manitoba model. To date, funding for the Choosing Wisely Manitoba initiative has largely been provided by Diagnostic Services Manitoba along with some project funding provided by Manitoba Patient Access Network. For the initiative to continue, a more secure funding source must be identified to further expand the initiative to become its own entity and to focus on other areas such as drugs, surgical procedures and medical interventions.

Move to approve the Coagulation Analyzer Contract as presented.

MOVED: H. Unruh

SECONDED: H. Azzam

CARRIED.

Quality and Patient Safety Committee Report (QPSC)

The Committee met on Monday, April 4 where the Digital Imaging (DI) Discipline provided a presentation on competencies and a quality assurance plan. Areas of risk that were discussed included patient falls, infection prevention, discharge policies, certain technical issues, out-of-province use of locums and equipment prioritization process.

Clinical Critical Incident reporting appears to a singular process but parallel with the RHA. A question was raised whether the reporting process should be in tandem or a continuation of the singular process. The Board will direct these specific questions to the DI Discipline team and invite them to come to a board meeting to provide their response. Management will further discuss the issues brought forth by DI.

The Committee discussed the peer review process and DSM will provide a follow up to the items discussed in six months. Future conversations regarding the appropriateness of including a DI quality assurance board risk indicator will be required.

Finance Committee Report

The CFO indicated that Manitoba Health Finance has advised that the requested changes to DSM's funding model do not need Treasury Board approval but rather can be approved by Manitoba Health. To obtain their approval, they have asked for consensus at the CFO Council table and for discussion and agreement from Health Senior Leadership Council, hopefully at the meeting in May. Manitoba Health had asked that DSM participate in an internal audit. The auditors have given a favorable verbal response and a written report is forthcoming; however, the auditors are expected to conduct additional reviews prior to that report being issued.

Year-end forecast demonstrates a higher than expected operating deficit due to physicians and pathologists not taking their allocated vacation. This should be considered a one-time deficit, assuming no further accumulation is allowed in the future. Measures to monitor

vacation liability will be put in place for the 16/17 fiscal year. A revised year-end budget will be brought back in June following final consultations with the RHAs.

6) Governance (Foundational Factors)

The Committee met on April 7 and provided the following update to the Board:

1. MGEU wants to fill their vacant position, however will wait until May to decide who to put forward.
2. Emails will be sent to Board members whose terms are ending March 2017 to confirm their intentions in writing regarding extending.
3. In order to respond to the MHLS Accountability Monitoring letter, the Board approved that ex officio members of Board Committees will have voting rights, and that in the event Committees do not have a quorum, they can bring the item to the Board for resolution or defer it to the next meeting of the Committee. All Committees were reminded that they need to submit work plans by the May Board meeting.
4. Additional items for discussion at the May Board meeting include the board self-assessment process.
5. Board Risk indicators will be assigned a board member or Board Committee and DSM senior staff lead (see below). All leads identified shall complete a detailed page for each risk to be brought back to the board for review and discussion.
 - Staffing Resources – Chair & CAO
 - Quality and Patient Safety – Q&PS Committee, CMO & Director of Quality
 - Public Confidence – Chair & CEO, Manager of Communications
 - Advancing Technology – R. Van Denakker & CEO/CMO/COO
 - Accreditation – QP&S Committee, CMO & Director of Quality
 - Privacy – Governance Committee & CMO
 - Government Relations – Board, CEO & Manager of Communications
 - Appropriate & Effective Use – H. Azzam & CEO
 - Provincial Diagnostics Funding Model– Finance Committee & CFO

7) Board Q and A Session

8) In-Camera Session

9) Adjournment

Next Meetings: May 13, 2016 – at Winnipeg Convention Centre

May Strategic Discussion: TBD