



BOARD OF DIRECTORS MEETING MINUTES

Friday, May 13, 2016 at 9:00 a.m.
Winnipeg Convention Centre, Winnipeg, MB

Attendance:

H. Azzam	P. Baker	L. Manning	M. Montanti
P. Van Caesele	R. Van Denakker	A. Wilgosh	B. Wright

Regrets:

J. Cox	S. Gauthier	G. McLennan	H. Unruh
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Staff:

P. Brennan	C. Burns	C. Conway	D. Humphrey
A. Kabani	P. Kresta	J. Slater	G. Whitehill

APPROVAL

1) Call to Order

2) Approval of Agenda

No additions.

3) Approval of Board Minutes and Conflict of Interest

Minutes of the April 8, 2016 meeting were approved. No conflicts were declared.

MOVED: M. Montanti

SECONDED: H. Azzam

CARRIED.

4) Strategic Discussions: Collaborative Province-Wide Diagnostic Imaging Service

The lack of a provincial mandate or structure in Manitoba is an issue. Coordinating DI across the province will positively impact wait times and access; improve patient flow; and allow for standardized and consistent policies, protocols and procedures throughout the province. Sustainability will be enhanced through appropriate and effective use; a comprehensive equipment strategy; a provincial recruitment and retention strategy; and standardized education programs. DSM (in partnership with WRHA) has submitted a resource efficiency opportunity to Health Senior Leadership Council on Integrated DI Services.

A meeting was held in April with the Board Chair, CEO and CMO to discuss concerns raised by the College of Physicians and Surgeons of Manitoba (CPSM) related to DSM Annual Health Plan to the Minister of Health. It was a clear and open meeting that should lead to improved communications and stronger relationships between DSM and CPSM.

5) Standing Reports (Oversight)

Board Chair Report

DSM's Annual General Meeting (AGM) will be held in conjunction with its Digital Pathology Conference on September 16, 2016. The Board Chair is preparing to send a letter to the new Minister of Health, Seniors and Active Living (MHSAL) to request an introduction meeting. In addition, an invite letter will be sent to the Minister inviting him to bring greetings at DSM's AGM. MHSAL has requested information regarding Red River Collegiate's proposal/submission to Advanced Education requesting to reduce class size in the Medical Radiation Technologist & Ultrasound program. This has been proposed without any consultation with stakeholders. DSM's CEO is following up with the Dean of Health Sciences to further discuss the specifics of the proposal.

The Annual Health Plan will be submitted to MHSAL on June 1, 2016. The AHP will receive final approval from the Board on June 10th. MHSAL has been advised that if any changes should occur, DSM would forward them at that time.

First draft of the Annual Report will be provided to the Board in the June 10 board package. Feedback will be incorporated over summer for final approval at the September 9, 2016 board meeting. The Annual Report will be submitted to MHSAL by September 30. The Board will need to approve any community versions prior to DSM's AGM.

CEO Report

The CEO report will evolve to a Senior Management report with input being generated by the Senior Management Team. The report will be presented to the Board by the CEO.

Due to the installation of the new Laboratory Information System (LIS) certain clinics have had to manually transcribe test results, which have caused some concern from physicians. DSM has been working with the clinics to alleviate their concerns.

The Board accepted for information purposes and ratified the CEO's signing of a \$3.8M transfer to meet payroll in order to include retroactive payments to staff.

The Board had previously requested that DSM identify opportunities for resource efficiencies and cost savings that would help balance the budget and offset previously accumulated structural deficits. DSM provided the following opportunities for consideration:

- Integrated Public-Private Laboratory Services
- Integrated Diagnostic Imaging Services
- Provincial Transfusion Medicine Services
- System-Wide Reduction of Unnecessary Diagnostic Testing

Choosing Wisely Manitoba (CWM) has expanded beyond just diagnostics to include work with surgery related to pathology and transfusion; CWM will also be expanding beyond diagnostics to look at ways to address appropriate prescribing practices.

Quality and Patient Safety Committee Report (QPSC)

The Committee met on May 12th and updated their work plan and further discussed elements from a Diagnostic Imaging discipline presentation. It was proposed that from a risk standpoint, all committee minutes, Terms of References and presentations be uploaded onto the board secure website.

Finance Committee Report

The Committee has not met since the last Board meeting. The committee will further review the financial section of the Annual Health Plan to MHSAL.

6) Governance (Foundational Factors)

The CEO distributed an updated board risk dashboard with a reminder that it is a working dashboard and feedback is always welcome. The Board was reminded that templates for each risk needed to be completed. Templates will be forwarded to the assigned committees or individuals.

Seven board members whose appointments end March 31, 2017 have confirmed their willingness to stand for reappointment. A reminder was issued to all committees to submit their KPIs.

The issues addressed by MHSAL's accountability monitoring report have been addressed or are in process of being addressed. While the changes requested by the audit have been approved through separate motions of the Board, it was felt that one final review was required by the Board. The CAO will resend a copy of the Terms of Reference to each committee. As the next Board meeting is not scheduled until after the May 31, 2016 due date, the draft Terms of Reference will be submitted to MHSAL with the caveat that the final copy still requires approval at the June Board meeting.

7) Board Q and A Session

8) In-Camera Session

9) Adjournment

Next Meetings: June 10, 2016 – at Winnipeg Convention Centre

June Strategic Discussion: Transportation Strategy

September Strategic Discussion: First Nations, Métis and Inuit Diagnostics' Strategy