



BOARD OF DIRECTORS MEETING MINUTES

Friday, March 11, 2016 at 9:00 a.m.
Winnipeg Convention Centre, Winnipeg, MB

Attendance:

J. Cox	L. Manning	M. Montanti	H. Unruh
P. Van Caesele	B. Wright	R. Van Denakker	

Regrets:

H. Azzam	P. Baker	S. Gauthier	G. McLennan
A. Wilgosh			

Staff:

C. Burns	C. Conway	D. Humphrey	A. Kabani
P. Kresta	T. Mangano	J. Slater	G. Whitehill

APPROVAL

1) Call to Order

2) Approval of Agenda

No additions.

3) Approval of Board Minutes and Conflict of Interest

Minutes of the February 12, 2016 meeting were approved. No conflicts were declared.

MOVED: M. Montanti

SECONDED: H. Unruh

CARRIED.

4) Strategic Discussions: Provincial Genomics (B.7)

Board members were introduced to Petr Kresta, DSM’s new Chief Operating Officer.

The Board discussed the Provincial Genomics Testing Strategy. There is a significant and increasing demand for genomic testing, but no single jurisdiction in Canada has developed a sustainable model. DSM (MB) is very plugged into the national scene as we will have to develop strategic partnerships to perform much of this testing. The Provincial Genomics Testing Advisory Committee was discussed, along with its roles, responsibilities and provincial mandate for oncology and genetic (hereditary disease/non-oncology). It is anticipated that significant additional funding will be required, which will come forward when we ensure appropriate structures and processes are in place. There is a 5 year implementation plan, which is, in big-part being driven by CancerCare Manitoba (CCMB) and its foundation. An initial needs assessment has been completed to obtain stakeholder

feedback and requests that will inform the next version of the strategic and implementation plans.

5) Standing Reports (Oversight)

Board Chair Report

No report.

CEO Report

The new CEO report format highlights relevant information for the Board; although the report is shortened at the meetings, the new print format ensures all relevant risks and issues are addressed. It was requested that acronyms be spelled out in the print report.

The Provincial RIS Upgrade went smoothly and successfully, though it caused expected and minor system downtime. Effort was spent on communication to minimize the disruption during implementation. DSM is working with CCMB, Prairie Mountain Health Diagnostic Imaging and Cardiac Sciences to develop a coordinated image management for Information and Communication Technology.

DSM Board approved the extension to the existing agreement with Biomerieux for an additional two years ending February 2018.

MOVED: P. Van Caesele

SECONDED: H. Unruh

CARRIED.

Quality and Patient Safety Committee Report (QPSC)

No report.

Finance Committee Report

Board members were introduced to Catherine Burns, Director of Financial Planning. Catherine will be attending meetings in June 2016 in lieu of Guy Whitehill.

The committee discussed the third quarter financial report, preliminary budget and update on the funding model. Third quarter results have not changed significantly since the second quarter. However, due to unanticipated one-time funding, DSM is now forecasting close to break-even. DSM is budgeting a \$2.7m deficit for 2016/17. This represents an increase of 1.1% over 2015/16. After one-time funding, DSM anticipates this deficit to be \$1.6m. DSM is working to address this deficit through operational efficiencies and opportunities for new funding.

To approve the finance report as presented.

MOVED: M. Montanti

SECONDED: H. Unruh **CARRIED.**

Approve the preliminary budget as tabled.

MOVED: M. Montanti
SECONDED: L. Manning **CARRIED.**

6) Governance (Foundational Factors)

No report. Informal discussion of performance indicators ensued. DSM has committed to having its dashboard completed by the end of this fiscal year. Each strategic priority has a key performance indicator and each risk has a risk indicator. Leads for each of the risks have been identified with the appropriate staff and Board support as follows:

Staffing resources –CAO

QPS – Quality Patient Safety Committee & Director of Quality

Public confidence – Manager of Communications

Advancing technology – CEO/CMO/COO

Accreditation - Quality Patient Safety Committee & Director of Quality

Privacy – Director Client Services

Government Relations – Board/CEO

Appropriate effective use – CEO

Provincial diagnostics – Finance Committee/CFO

Some risks are easily assigned to obvious Board committees but discussion will be reserved until detailed information pages are developed for each risk, which may help to better identify where the risk should be directed.

7) Board Q and A Session

8) In-Camera Session

9) Adjournment

Next Meetings: April 8, 2016 – at Winnipeg Convention Centre

April strategic discussion: Provincial Election 2016: Government Relations (R6)

May strategic discussion: TBD