



BOARD OF DIRECTORS MEETING MINUTES

Friday, November 4, 2016 at 9:00 a.m.
Winnipeg Convention Centre, Winnipeg, MB

Attendance:

P. Baker	J. Cox	L. Manning	M. Montanti
H. Unruh	P. Van Caesele	A. Wilgosh	

Guest:

Samir Kaseem – Medical Resident		
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Regrets:

S. Gauthier	G. McLennan	R. Van Denakker	B. Wright
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Staff:

C. Conway	D. Humphrey	A. Kabani	P. Kresta
J. Slater	G. Whitehill		

APPROVAL

- **Call to Order**
- **Approval of Agenda**
Agenda accepted as distributed no conflicts were declared.
- **Approval of Board Minutes and Conflict of Interest**
Move to approve the minutes of October 14, 2016.

MOVED: M. Montanti
SECONDED: P. Van Caesele

CARRIED.

- **Strategic Discussions: Peachy Report & KPIs**

Peachy Report

Health Intelligence Inc has provided (limited distribution) it's a 650 page environmental scan, a vital phase in the planning of clinical and preventative services in Manitoba. Note: the document is not to be construed as providing recommendations. A number of presentations will be held with the clinical working groups and others to obtain feedback from stakeholders. A final report with recommendations and framework for developing a "Clinical and Preventative Services Plan" will come out in January 2017. Over 80% of clinical decisions are impacted by diagnostics; DSM has been driving its strategic plan in alignment with the clinical services needs of the RHAs and CCMB.

Within the environmental scan, laboratory specific, and diagnostics generally are not mentioned much – this lack of comment could be construed as “diagnostics are good/no-problem” comment by our stakeholders.

The discussion ventured into diagnostic efficiencies and savings: Return on Investment (ROI) or measuring value as a product of quality, services, outcomes and costs is a tool that DSM educating its senior leaders and promoting as the organization looks for ways to improve appropriate and effective use of diagnostics within the province. J. Slater expressed his optimism for all the ideas and opportunities that have been identified in DSM. The DSM Provincial Leadership Forum on November 30, 2016 will focus on developing an action plan from these ideas.

The Minister seems very interested in Choosing Wisely Manitoba (CWM), which is being led by DSM in partnership with the Centre for Healthcare Innovation (CHI). There are many diagnostic recommendations that fall within DSM’s control or leadership, but there are many that fall outside “diagnostics”. CWM continues to develop as its own entity.

KPI Dashboard

The Board has requested that the KPI dashboard speak to where the issues might be in achieving targets. Initially the colors indicated whether the KPI was meeting or not meeting target or performance expectations; the colors will now reflect where we are currently trending:

- Green = currently meeting target or performance expectations (no cause for board concern)
- Yellow = currently trending in a positive direction towards target or performance expectations (board may wish to raise questions or seek clarification)
- Red = currently not trending in a positive direction towards target or performance expectations (board should expect fuller explanation and mitigation/action plan)

Action: A more thorough review of DSM strategic priorities (and KPIs) is planned for the Board’s Annual Strategic Visioning Session (December 9, 2016). A Wilgosh, J Slater

- **Standing Reports (Oversight)**

Board Chair Report

The Board Chair provided an overview and opportunity for the attending Directors to debrief from the AGM with our sole member (Health Minister) held Wednesday, November 2, 2016. A brief set of minutes will be distributed to the Board. The overall impression was positive - no burning diagnostic related issues. We need to take the fiscal challenge from the Minister and develop an action plan with measures and indicators. We also need to be very clear about the difference between DSM and Choosing Wisely Manitoba.

For the Board's Annual Strategic Visioning Session on December 9, 2016 it was agreed not to bring in an independent facilitator. The pre-circulated draft agenda was agreed to as the framework for the December 9 session. It was suggested that the Board review the Minister's mandate letters (Health and other relevant mandates) in preparation for the session.

It was also suggested that the agenda include: Board Skills Matrix. It was understood that the agenda may change depending on the new Board Orientation session on December 8, 2016.

The process for annual CEO Performance Evaluation was discussed.

Action: A. Wilgosh

Senior Management Team (SMT) Report

Dr A Kabani (CMO) and J Slater (CEO) provided a brief overview on the pediatric residents session (from earlier this morning) as an example of the many Choosing Wisely sessions promoting diagnostic and clinical appropriateness and reducing unnecessary testing and treatments.

The SMT report was accepted as presented.

Quality and Patient Safety Committee Report (QPSC)

The committee had not met since the last Board meeting.

Finance Committee Report

The committee had not met since the last Board meeting.

An update was provided based on the funding letters we have now received. In the budget reports brought to the board in June and September, we were looking at an operating deficit that was expected to be offset by global funding increases and efficiency efforts targeted to achieve a balanced budget. The impact of the funding letters will be a reduction in expected global funding that will increase our operating deficit. Concerted efforts are already underway to challenge our organization to deliver efficiencies that will reduce the anticipated deficit. This will be discussed in more detail at the next Finance Committee meeting.

- **Governance (Foundational Factors)**

Governance Committee Report

The committee had not met since the last Board meeting.

KRI & KPI Dashboards

No change since last Board meeting.

C Conway will be assuming the KPI/KRI reporting lead from former CAO (P Brennan). J Slater has assumed the acting CAO role while undertaking a review of the former CAO department.

- **Board Q and A Session**

Westman Laboratory bargaining unit does not have a date yet to go to the table. All other DSM bargaining units have signed agreements.

- **In-Camera Session**

- **Adjournment**

Next Meetings: December 9, 2016 – at Winnipeg Convention Centre

December Strategic Visioning Session Discussion: agenda approved as distributed

Strategic Discussion for January: reducing healthcare waste

Reference Articles:

- <http://www.psqh.com/analysis/news-best-care-at-lower-cost-the-path-to-continuously-learning-health-care-in-america/#>
- <http://www.cmaj.ca/content/186/5/325.full>

Note – contact Devan if unable to access articles via Internet links above