



BOARD OF DIRECTORS MEETING MINUTES

Friday, October 14, 2016 at 9:00 a.m.
Winnipeg Convention Centre, Winnipeg, MB

Attendance:

P. Baker	L. Manning	G. McLennan	M. Montanti
P. Van Caesele	R. Van Denakker	A. Wilgosh	B. Wright

Regrets:

J. Cox	S. Gauthier	H. Unruh	
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Staff:

P. Brennan	C. Conway	D. Humphrey	P. Kresta
J. Slater	G. Whitehill		

APPROVAL

1) Call to Order

The Board officially acknowledged Pat Brennan’s last board meeting, and thanked her for her 10 years of service with her 10 year pin and a personalized pen.

2) Approval of Agenda

Agenda accepted as distributed no conflicts were declared.

3) Approval of Board Minutes and Conflict of Interest

Move to approve the minutes of September 9, 2016.

MOVED: R. Van Denakker

SECONDED: M. Montanti

CARRIED.

4) Strategic Discussions: Diagnostic Services for First Nations, Métis, and Inuit

Very early stages of this strategy; focus on service delivery. The strategy will consider human resource opportunities for First Nations, Métis and Inuit peoples, the truth and reconciliation committee recommendations, and most importantly, partnerships and relationships with community and RHAs. There was good generative discussion and strong board support for this strategy – being lead by P. Kresta.

5) Standing Reports (Oversight)

Board Chair Report

DSM's Public AGM was successfully held on Sept 16 in conjunction with the Pathology Conference and was attended by the Deputy Minister and Minister of MHSAL. The Annual Board Visioning Session is scheduled for December 9, however the date must be flexible as the RHA Board Orientation session may be held the same week in December. The board agreed that A. Wilgosh and J. Slater could choose a facilitator for the visioning session. On Nov 2, DSM Board representatives and CEO will meet with the Minister of MHSAL for the required "member's" AGM.

Senior Management Team/CEO Report

Report circulated with pre-meeting package. The CEO highlighted the following:

- B.1 Provincial Transfusion Medicine Services: J. Slater and A. Wilcox (Executive Director, Laboratory Operations) will be meeting in Ottawa with CBS senior management on December 16, 2017 to further discussions.
- Choosing Wisely Manitoba has received confirmation of \$200,000 funding over 3 years to support Phase 3 and the CWM 3-year strategic/operational plan. Plans are underway to expand CWM initiatives beyond diagnostics.
- The September 21, 2016 DI Services Strategic Planning session was well received.
- Our annual, major Provincial Leadership Forum was held on October 3, which includes our unionized charge techs; very engaged with some great project presentations (passionate about their improvement projects).
- J. Slaters been invited by CCMB to join their Advisory Medical Board.

The SMT report was accepted as presented.

Quality and Patient Safety Committee Report (QPSC)

The meeting focused on DI Follow up, focusing on the risks perceived by the DI program. Such risks are described as patient falls and prevention, infection prevention and control, and misidentification of patients. Committee expectations: more consistent occurrence reporting (DI); continue/complete board risk descriptions and KPIs.

Finance Committee Report

The funding letters for this fiscal year have been received and work is being done to reconcile the funding letters to DSM budget and forecast. The CFO council forwarded a recommendation to HSLC to consolidate the DSM diagnostic funding to DSM, which was endorsed and has been delegated back to the CFOs to figure out details in alignment with the principles: reasonable sharing of deficit (diagnostic services related) and flow-through of appropriate funding for diagnostic services.

6) Governance (Foundational Factors)

Governance Committee Report

The Board Survey was sent out for comments, with only one being received back. P. Brennan will send the survey out and completed surveys can be sent to D. Humphrey for results tracking.

KRI & KPI Dashboards

There will be a more detailed KRI review in November; brief update on:

- R.1 Resources – staffing; no immediate flags, good progress being made in high vacancy locations and departments
- R.8 Appropriate and effective use; we are getting tremendous traction and support amongst physicians – expanding to other practitioners (e.g. Nurse Practitioners). Many projects and initiatives being developed and implemented.

There will be a more detailed KPI review in November; there is a lot of work to get this down to something manageable and valuable to bring to the board. Defer to November meeting for further discussion.

7) Board Q and A Session

8) In-Camera Session

9) Adjournment

Next Meetings: November 4, 2016 – at Winnipeg Convention Centre

November Strategic Discussion: Update/Review: Peachy Report and KPI