



**BOARD OF DIRECTORS MEETING MINUTES**

Friday, September 9, 2016 at 9:00 a.m.  
Winnipeg Convention Centre, Winnipeg, MB

**Attendance:**

J. Cox	S. Gauthier	G. McLennan	L. Manning
M. Montanti	H. Unruh	P. Van Caeseele	R. Van Denakker
A. Wilgosh	B. Wright		

**Regrets:**

P. Baker			
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**Staff:**

P. Brennan	C. Burns	C. Conway	D. Humphrey
A. Kabani	P. Kresta	J. Slater	G. Whitehill

**APPROVAL**

1) Call to Order

2) Approval of Agenda

Agenda accepted as distributed.

3) Approval of Board Minutes and Conflict of Interest

Move to approve the minutes of May 13, 2016.

MOVED: M. Montanti

SECONDED: R. Van Denakker

**CARRIED.**

Move to approve the minutes of June 10, 2016.

MOVED: H. Unruh

SECONDED: L. Manning

**CARRIED.**

No conflicts were declared.

4) Strategic Discussions: Provincial Transportation Strategy - Overview

As a partnership project between DSM and the Asper School of Business, MBA Program, the Asper team identified the current state, challenges, and outlined options that will support developing a more detailed project plan for a Provincial Transportation Strategy. Best practices from completed green belt projects were included in the review as well as ways to augment the business case and take advantage of other transportation needs with similar requirements. Transportation remains one the largest barriers to optimizing laboratory services across the province. Next steps include the development of a business plan to identify operational and business requirements, options and to recommend solutions including investment costs.

*Action: An update on the plan of action will be brought forward in December.*

## 5) Standing Reports (Oversight)

### Board Chair Report

RHA Board members are being replaced through a nomination process focused on establishing skills based boards. Current members who want to remain on the RHA boards must submit an application with nominations closing Sept 16. An announcement is expected by the end of Oct. DSM Board is not included in this RHA board process; we currently have two vacancies, and 6 members whose terms expire at the end of March 2017. The Board Chair has initiated discussions with the Ministry on DSM Board renewal process.

Board Chair provided a brief update on RFP for Health System Sustainability and Innovation Review (publicly available). Other Board Chair updates included highlights from the Council of Chair meeting with the Minister (see Minister's mandate letter-publicly available): value for money will be a key focus, Doctor recruitment and retention, task force on ER wait times, mental health and addiction strategy, improve patient access to system, PHIA review related primarily to mental health services. He also spoke about better coordination in the system and that he would be establishing a set of ministerial priorities that he'll expect support from all organizations who receive funding from government.

### Annual Report

To approve the 2015/2016 Annual Report to Manitobans

MOVED: M. Montanti

SECONDED: P. Van Caeseele

**CARRIED.**

### Annual Report Minister

To approve the 2015/2016 Annual Report to the Minister of Health

MOVED: M. Montanti

SECONDED: L. Manning

**CARRIED.**

The Minister will attend DSMs public AGM (September 16, 2016) to bring greetings and comments; board members are encouraged to attend. DSM By-Laws require a meeting with the sole member; and to accommodate the Minister's calendar a separate meeting has been scheduled at the Ministers office on November 2, 2016.

**Action: Board members to advise D. Humphrey of availability.**

The Annual Board Visioning Session scheduled for November 4 will be pushed back to December 9, 2016 to reflect the RHA governance and orientation meeting to be held in November. The Ministry will outline the updated board roles and responsibilities at that session.

#### Senior Management Team (SMT) Report

MGEU professional/technical negotiations: The Union came back to the table for further discussions and agreed to take the contract out to membership for ratification. The results of the ratification should be known on September 23.

The SMT report as circulated was accepted.

#### Quality and Patient Safety Committee Report (QPSC)

The Provincial Pathology Team provided a more detailed presentation to QPSC. The QPSC Risk Description sheet was reviewed and revised.

Move to accept the QPSC Report as presented

MOVED: P. Van Caesele

SECONDED: S. Gauthier

**CARRIED.**

#### Finance Committee Report

The committee has reviewed and updated its Terms of Reference consistent with the other Board committees. There is a vacancy of an external member that staff will be providing recommendations to fill after the next Committee meeting. In response to the Committee and Board requests, the DSM Annual Health Plan was revised and resubmitted. There were discussions about DSM options for meeting the 1.5% efficiency targets.

### **6) Governance (Foundational Factors)**

#### Governance Committee Report

The annual self-assessment will be done this fall, some changes to the format have been requested.

*Action: P. Brennan will send out a copy of the current assessment for review and comments. Please forward any comments/suggestions to the Governance Committee as soon as possible.*

#### KRI & KPI Dashboards

The Governance Committee discussed its dual roles: 1) to develop committee specific governance indicators, and 2) to oversee the process of the organization and the board indicators. The overview documents status report is well in progress but not completed.

7) Board Q and A Session

8) In-Camera Session

9) Adjournment

*Next Meetings: October 14, 2016 - at Winnipeg Convention Centre*

*Future Strategic Discussion suggestions: Diagnostic Services for First Nations, Métis and Inuit; Advancing Technology Risk Description; KPI and Risk Indicators Review.*