



BOARD OF DIRECTORS MEETING MINUTES

Friday, February 10, 2017 at 9:00 a.m.
DSM Offices – 19th Floor Boardroom, Winnipeg, MB

Attendance:

J. Cox	S. Gauthier	L. Manning	G. McLennan
M. Montanti	B. Wright		

Regrets:

H. Unruh	P. Van Caesele	R. Van Denakker	A. Wilgosh
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Staff:

C. Conway	D. Humphrey	A. Kabani	P. Kresta
J. Slater	G. Whitehill		

APPROVAL

- **Call to Order**
- **In-Camera Session**
- **Approval of Agenda**
Agenda accepted as distributed no conflicts were declared.
- **Approval of Board Minutes and Conflict of Interest**
Move to approve the minutes of January 13, 2017.

MOVED: M. Montanti
SECONDED: L. Manning

CARRIED.

- **Strategic Discussions: Peachy KPMG Reports; how they relate to DSM**

The Peachy Report (*Provincial Clinical and Preventive Services Planning for Manitoba*) is a public document. The Peachy report includes 10 major areas of priority (home care, indigenous peoples, public and population health, emergency medicine and health, mental health and addictions, palliative care, collaborative care, maternal health, consolidated services, care of older adults), and 101 recommendations.

The Peachy Report focused mostly on clinical issues, but did touch on some governance issues relevant to the Board. While the KPMG report is not available to the public, the phase 1 review process provided some information for this discussion.

The Board had a good discussion about the potential impacts on DSM. Some key discussion points:

- Provincial consolidation and integration of services
- Coordinating clinical services planning and diagnostic services with our stakeholders
- Technical versus allocative efficiencies
- Benchmarking DSM to other similar jurisdictions

- **Standing Reports (Oversight)**

- Board Chair Report

- A. Wilgosh advised the Minister's office of the 3 vacancies and 6 members that are coming up for renewal in March. Accountability monitoring documents were sent in and acknowledged as received. The Annual Health Plan is due June 1, 2017, and requires board approval.

- Senior Management Team (SMT) Report

- Included in pre-distributed Board package.

- Quality and Patient Safety Committee Report (QPSC)

- No report.

- Finance Committee Report

- No formal report.

- DSM's Balanced Budget Plan (BBP) Update:

- Principles:
 - Quality of patient care will not be compromised
 - BBP will be in alignment with provincial and regional clinical services plans
 - Diagnostic services will continue to be provided appropriately and in a timely manner
- 2016/17 forecast \$3.4M deficit
- 2017/18 forecast \$6.3M deficit.
- Balanced Budget Plan;
 - Schedule A (\$2.5M)
 - Technical Efficiencies – internal business processes and efficiencies that will not impact quality (i.e. doing things the right way)
 - Allocative Efficiencies – diagnostic related health services that do not add sufficient value (i.e. doing the right diagnostic things through our leadership in Choosing Wisely Manitoba)
 - Schedule B (-\$2.5M)
 - New Tests and Technologies
 - Increased demand for critical testing (volumes)
 - Effectively, Schedule A savings will only offset Schedule B additional costs
 - Schedule C (\$6.3M) – structural and reorganizational changes

- **Governance (Foundational Factors)**

- Governance Committee Report

- Board roles and responsibilities will be reviewed at the next governance meeting and job descriptions and Terms of Reference will be sent to the corresponding committee for their review.

Management proposed a “diagnostics primer” to help orient potential new board members.

The Board will implement a trial meeting evaluation process.

The Governance Committee will draft a code of conduct and management process.

- KRI and KPI Dashboards

- The Board was briefly updated on its key risks:

- Staffing Resources
 - Advancing Technology

- Key Performance Indicator dashboard will change in the next Annual Health Plan and will be brought forward to the Board.

- **Board Q and A Session**

- **Adjournment**

Next Meetings: March 10, 2017 – at DSM Offices – 19th Floor Boardroom

Reminder: A. Wilgosh will not be here for the March meeting. Dr. Wright will Chair and she will be calling in.

*Strategic Discussions for March: **Balanced Budget Plan***