



**BOARD OF DIRECTORS MEETING MINUTES**

Friday, January 13, 2017 at 9:00 a.m.  
Winnipeg Convention Centre, Winnipeg, MB

**Attendance:**

S. Gauthier	L. Manning	M. Montanti	P. Van Caeseele
A. Wilgosh	B. Wright		

**Regrets:**

J. Cox	G. McLennan	H. Unruh	R. Van Denakker
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**Staff:**

C. Conway	D. Humphrey	A. Kabani	P. Kresta
J. Slater	G. Whitehill		

**APPROVAL**

- **Call to Order**
- **In-Camera Session**
- **Approval of Agenda**  
Agenda accepted as distributed no conflicts were declared.
- **Approval of Board Minutes and Conflict of Interest**  
Move to approve the minutes of December 9, 2016.

MOVED: M. Montanti  
SECONDED: P. Van Caeseele

***CARRIED.***

A. Wilgosh received the resignation letter of Dr. Patricia Baker this morning. Correspondence acknowledging receipt of letter will be sent to Dr. Baker and the Minister will be advised of the vacancy as well.

- **Strategic Discussions: Review Strategic Visioning Session Notes, Actions, Follow-ups**  
Follow Up from Visioning Session, DSM to revise strategic priorities where necessary with the new Board Goals and priorities: Sustainability, Accountability, Provincial Integration/Alignment/Engagement, Innovation, Wait Times (DI, Pathology and ED/Patient Flow).

Alignment and engagement are within our control and fit well with the system: integration is not necessarily in our control, pending the outcomes of the Peachy report and the KMPG review.

Roles and responsibilities of the board members is addressed in the Governance manual and each committee has their own TORs. The Governance Committee is asked to look at board job description, roles and responsibilities.

Key words for further Board discussion and clarification: Most Improved Province, Window of Opportunity (To influence or wait to be directed), Board (ERM, Quality, Accountability, Performance, Sustainability), Model Provincial Leadership Behaviors (Model(?)/Lead(?)...“Its in our mandate”).

Other key discussions and actions:

- The Board skills assessment is complete, scoring has been revised appropriately.
- The Minister Mandate letters were reviewed.
- DSM will follow-up and develop Customer Relationship processes and align goals/priorities with government, board, and client expectations
- Strategic priorities need to adapt to provincial clinical services plan and KPMG HSIR
- Board Education Sessions (After April 1, 2017)
- 2 minute meeting evaluations (J. Slater to provide HIROCs verbal template criteria)
- Charles Conway will support the Governance Committee.
- A. Wilgosh will implement Self-assessment (annual), Board evaluation (annual), Chair and Vice Chair discussions with each member, Attendance review (annual)
- Escalate issues to chair and vice chair (as needed)

**Reducing Health Care Waste** – Deferred to February.

- **Standing Reports (Oversight)**

- Board Chair Report

- The CEO Performance Evaluation has been completed. The Board Skills inventory was updated. A letter regarding board vacancies and areas of skill was sent to the Minister.

- Senior Management Team (SMT) Report

- Included in pre-distributed Board package.

- Quality and Patient Safety Committee Report (QPSC)

- The Committee met last week, nothing to flag and no new CIs were discussed. The Risk Descriptions for Patient Safety and Accreditation as well as the Committees work plan for the year and Quarterly report were brought forward. The Risk Descriptions will be brought forward to the February meeting and will be reviewed at a later date and approved by the board.

Move to accept the Quality and Patient Safety Committee Work Plan for the year as presented.

MOVED: P. Van Caesele

SECONDED: M. Montanti

**CARRIED.**

#### Finance Committee Report

Forecast for 16/17 is a deficit of \$3.674M. The Board supported the principles:

- Quality of patient care not compromised
- Diagnostic services need to be aligned with clinical services plan
- Diagnostic services continue to be provided that are:
  - Appropriate
  - Timely

Deficit reduction projects are underway including Integrated TM Services, Systemic Reduction of Unnecessary Testing (Choosing Wisely Manitoba), Service Delivery Optimization, Staff Optimization, Provincial Contracting and Procurement, and Service Contract Optimization. These projects are estimated to get help us reduce costs by an estimated \$2.5M per year.

Deficit reduction of at least \$7 million (annualized) will be necessary to eliminate the deficit by March 31, 2019. This estimate assumes no future funding reductions. Structural changes to our service delivery model will be required and will require close collaboration with regional and other stakeholders.

- **Governance (Foundational Factors)**

- Governance Committee Report

- KRI and KPI Dashboards

- **Board Q and A Session**

- **Adjournment moved by martin seconded by P. Van Caesele.**

***Next Meetings: February 10, 2017 – at Winnipeg Convention Centre***

*Reminder: A. Wilgosh will not be here for the February meeting. Dr. Wright will Chair and she will be calling in to the March meeting. The April meeting falls on Good Friday so the Board members will be polled for availability to move the meeting.*

*Strategic Discussions for February:*

*Peachy and KPMG Reports; how they relate to DSM.*

*Reducing Health Care Waste (deferred from January meeting).*