



BOARD OF DIRECTORS MEETING MINUTES

Friday, June 9, 2017 at 9:00 a.m.

RBC Convention Centre, Winnipeg, MB

Attendance:

L. Manning	G. McLennan	M. Montanti	H. Unruh
P. Van Caesele	R. Van Denakker	A. Wilgosh	B. Wright

Regrets:

J. Cox	S. Gauthier		
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Staff:

C. Conway	D. Humphrey	A. Kabani	J. Slater
G. Whitehill			

APPROVAL

Call to Order

Approval of Agenda

Agenda accepted as distributed. No conflicts were declared

Approval of Board Minutes and Conflict of Interest

Move to approve the minutes of May 12, 2017.

MOVED: M. Montanti

SECONDED: R. Van Denakker

CARRIED.

Move to approve the minutes of May 26, 2017.

MOVED: L. Manning

SECONDED: B. Wright

CARRIED.

Move to ratify the motion of May 26, 2017, and approve the 2018/19 Annual Health Plan (AHP) as presented at that meeting. The full document was submitted as presented.

MOVED: M. Montanti

SECONDED: G. McLennan

CARRIED.

Strategic Discussion – BBP – where are we at? Reflections Post-Legislative Session? Summer Plans – where do we go next?

Communication to staff is ongoing regarding the Balanced Budget Plan. DSM has worked very closely on the schedule with other regions, engaging our directors.

DSM is working with provincial organizations on leveraging the Saskatchewan framework and adopting the Hoshin Kanri model. DSM is also working towards the Triple E strategy of Economy, Efficiency, and Effectiveness. The Health Authority CEOs meet every week to ensure the organizations remain aligned.

The Board will meet via teleconference over the summer, at the discretion of A. Wilgosh. During this time, senior management will work on the revisions to the 2016-2021 strategic plan, to be delivered to the board in the fall. A draft of the Annual Report will be released over the summer with approval required at the September Board meeting to meet the September 30, 2017 due date. **(Action)**

The AGM will again be scheduled to coincide with DSM's Annual Pathology Conference.

Standing Reports (Oversight)

Board Chair Report

The Minister's office is expected to announce board appointments soon.

A response has been sent in reply to a letter from the Human Rights Commissioner.

DSM and CCMB recently sent a letter to the Minister and Deputy Minister regarding the importance of the Provincial Genomics Strategy, and recommendations for companion diagnostics-drugs.

Senior Management Team (SMT) Report

Included in pre-distributed Board package, Accepted as circulated.

DSM is in the process of purchasing toxicology equipment funded by the Office of the Chief Medical Examiner (OCME).

Quality and Patient Safety (QPS) Committee Report

Next meeting is in July where point of care testing and genomics will be the focus. Quality is working on the new draft KPI report.

Finance Committee Report

The Committee reviewed the audited statements last week, no issues were flagged and the auditors were very complementary. There's been a great improvement with the information they reviewed.

Move to approve audited statements and notes as presented and to receive the auditors' report.

MOVED: G. McLennan

SECONDED: M. Montanti

CARRIED.

Move to accept the Governance policy revisions as presented, providing the CEO with signing authority up to two million dollars and allowing the CEO to grant signing authority to management in an internal policy at the discretion of the CEO.

MOVED: R. Van Denakker

SECONDED: G. McLennan

CARRIED.

Governance (Foundational Factors)

Governance Committee Report

A conference call is schedule in June. The Board Meeting Evaluation template has been distributed and is to be completed during the Board In Camera Session, to be returned to A. Wilgosh to compile. **(Action)**

KRI and KPI Dashboards

Deferred pending 2018-19 AHP, Approval of BBP, and Revised 5 year Strategic Plan. The nine KRIs previously defined are unchanged, with the exception of one which is to be reviewed. KPIs will be focused pending Approval of the BBP.

Board Q and A Session

Today is Guy Whitehill's last Board meeting prior to retirement on June 30, 2017. A. Wilgosh thanked Guy for his work, time, efforts, and loyalty to bring DSM to this point. His work speaks for itself and the Deputy Minister also expressed her appreciation of Guy's work.

In-Camera Session

Adjournment

Next Meetings: September 8, 2017 – RBC Convention Centre

Strategic Discussions for September: n/a